

Ray Le Pera

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* Profile on LinkedIn.com

Professional Summary

- Eleven years of hands-on experience and proficiency with Autocad Architectural Desktop, including version 2008
- Broad experience in a variety of applications: residential home design, commercial construction, metal fabrication design, and commercial fire alarm system design
- Organized and efficient project management from design/drafting to outsourced sub-contractor co-ordination to permit application
- Strong ability to adapt to multiple priorities and new procedures, willing and able to devote long hours on a consistent basis to achieve successful results

Employment History

Firecom, Inc., NYC, NY

(9/08-1/09 Temporary Assignment)

- CAD operator in a busy company specializing in design and installation of fire alarm systems for large commercial buildings; majority of work performed on WTC Freedom Tower project
- Assist engineers in producing CAD drawings of riser diagrams and elevations of hardware
- Provide staff support and problem solving on Autocad, Adobe Acrobat and other applications

CMF Metals, Stamford, CT

(1/08-6/08)

- CAD operator in high volume metal fabrication company specializing in architectural design elements, such as fencing, stairs, railings, and doors
- Assist designers in producing CAD drawings for fabrication in on-premise metal shop

Sam Rodgers Properties, Venice, FL

(1/07-9/07)

- Drafting Supervisor for semi-custom home building company specializing in single-family and multi-family residential design and construction
- Responsible for full design, drafting, preparation, and permit application of construction documents per client contract
- Instrumental in organizing and revising entire drafting department system and contents of CAD files, base plan drawings, and brochures of floor plans and elevations

The Ritchie Organization, Sarasota, FL

(8/00-2/01 Temporary Assignment)

- CAD operator in architectural firm specializing in design and renovation of commercial projects such as schools and hospitals
- Assist architects in producing Cad drawings to prepare for construction

Lee Wetherington Homes, Sarasota, FL

(8/97-12/06)

- CAD designer for multi-billion dollar custom home building company specializing in single-family and multi-family residential design and construction
- Responsible for full design, drafting, preparation, and permit application of construction documents per client contract
- Gradually advanced from drawing one type of plan for a small home to self project manager producing full construction sets for large, custom homes.

Education

- Architectural drafting certification, Sarasota County Technical Institute (1995-1997)
Trained in mechanical and architectural board drafting and Autocad Releases 12 & 13
- Completed Advanced Autocad course at CMI Institute, Wayne, NJ (May 2008)
Included use of Autocad 2008 and featured 3D modeling and rendering.

References available upon request