

Frank J. Messina Jr.

2004 Sagebrush Circle

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Profile

Experienced motivated construction manager with a record of success in leading teams and customer satisfaction. Respected team leader with insight and expertise training and mentoring team members. Creative problem solver with the ability to resolve conflict, improve morale and develop relationships.

- Management – Hands-on manager with negotiation skills and experience cultivating business partnerships. Equally strong in budgeting and financial management.
- Team Building - Decisive team leader with experience recruiting and hiring, developing talent and creating effective training programs.
- Communication – Persuasive communicator with presentation and negotiation skills. Able to develop productive relationships with colleagues, customers and staff at all levels.

Experience

Messina Construction Services LLC – Naples, Florida (12/2008 – Present)

Owner

Oversee all operations from estimating to completion of jobs. Specializing in remodeling, new construction and repairs. Responsible for all sales, marketing, contract administration and hiring of subcontractors. Perform all labor allowed within the scope of my license.

Unemployed – (3/2008 – 12/2008)

Due to the downturn in the housing market I lost my job. While unemployed I completed one class in pursuit of my associate degree in construction specialization from Edison State College. After six months of looking for employment, I began the process of studying for my state contractor's license. This is a lengthy process that includes studying, attending seminars and taking a three part two day exam. After passing my exam in October of 2008, I received my license at the end of November and began the process of setting up my business that began the end of December 2008.

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Ryland Homes – Ft. Myers, Florida (2/2006 – 2/2008)

Area Manager/Homebuilder 1

Directed multifunctional teams and provided budgetary oversight to ensure on time, on budget completion and customer satisfaction. Communicated with customers to ensure satisfaction both prior to and after closing. Managed all administrative duties in the field. Compiled weekly reports for the entire division. Trained and mentored site supervisors on safety and performance goals. Managed all change orders, scheduling and cost control. Managed NPDES/SWP reports. Developed and maintained relationships with municipalities, vendors, business partners and customers. Interviewed candidates for employment.

- Established and implemented safety guidelines for the entire division
- Provided supervision of team members, instituting strategic training initiatives to develop conscientious, safe, and driven teams.
- Created and introduced best practices utilized throughout the division.

Pulte Homes – Bonita Springs, Florida (3/2003 – 2/2006)

Superintendent and Customer Relations Manager

As a Superintendent from (4/2004 – 2/2006) I oversaw trade professionals, superintendents, subcontractors and vendors. Managed scheduling, tracked and assessed project progress and punch lists to meet timelines and budgets while maintaining project documentation. Conducted customer meetings to ensure satisfaction. Led weekly staff meetings and training initiatives.

- Continually completed projects ahead of schedule and generated high customer satisfaction
- Implemented daily inspections, which decreased QA concerns by 30%
- Chosen to train new hires throughout the division.

As a Customer Relations Manager from (3/2003 – 4/2004) I served as direct contact between the customer and the company. Created QA list prior to closing. Liaised between the client, vendors and subcontractors. Managed all customer communication after closing.

- Achieved quick turnaround of customer concerns achieving an overall satisfaction rating of 96%
- Strengthened customer and vendor relations.
- Chosen to mentor new hires throughout the division

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Messina Home Improvements – Copiague, New York (6/1987 to 2/2003)

General Manager

Coordinated and supervised projects from concept to delivery. Produced schedules and timelines, developed bids and negotiated contracts. Made all purchasing decisions. Oversaw all service issues and resolved all customer concerns. Made all hiring decisions for both sub-contractors and employees. Worked side by side with my crew to ensure quality.

- Grew annual revenue through strategic team management and improving client and vendor relations
- Implemented improvements to strengthen best practice standards and QA compliance

Education

Graduated from Copiague High School

Certifications

State of Florida Certified Building Contractor CBC1257058

OSHA: OTI 510 Certification (30 hr.) – University of South Florida – Tampa, Florida

OSHA: OTI Outreach Trainer Program Certification – University of South Florida – Tampa, Florida